

## Dells TimberLand Campground, Grounds Manager Job Description

### Qualifications

- Be available for work March through October, including weekends.
- Candidates must speak fluent English, be outgoing, friendly and be at least 18 yrs old.
- Candidates should possess good time management skills and the ability to manage others as well as work independently and in a team.
- This position is very physical in nature and requires a lot of bending and lifting, as well as the ability to work outdoors and in a variety of weather conditions.
- The ability to use basic hand tools such as hammers, wrenches and screwdrivers.
- A valid driver's licenses and the ability to drive a stick shift vehicle.
- The ability to operate simple machinery, such as lawn mowers, leaf blowers and power washers.

### Duties and Responsibilities

- Oversee grounds staff, recognize the need to work safe and use safety procedures and equipment to maintain a safe environment for yourself, other workers and guests.
- Clean and maintain public areas of the campground, including buildings inside and outside. Maintain grounds, campsites, pool and playground areas. Tasks may include but are not limited to testing pool water, picking up trash, mowing, raking, cleaning bathrooms, painting buildings and power washing.
- Assist and coordinate with office manager as necessary to facilitate guest and office needs. Tasks may include cabin cleaning, trailer moving, delivering wood, closing the office, doing a deposit drop.
- Basic troubleshooting and repairs of common campground facilities. Tasks might include but are not limited to changing light bulbs, repairing roads, digging holes, repairing pipes, replacing hose bibs, running data wire, and replacing fuses.

### Salary & Benefits

- Starting Hourly Wage of \$11.50 to \$12.50 and bonus based on attendance.
- Overtime Wage (after 40 hours per week) of 1.5 times hourly wage.
- Campsite or Housing may be available and negotiable.
- Friendly, family environment.
- Store Discounts.
- Employee Discount Card for Dells attractis.
- Paid Job Training.

### All Employees are required to:

- Wear uniform or appropriate clothing for the required tasks.
- Use safety equipment as needed for the required tasks.
- Sign an Employee Confidentiality Agreement.
- Sign an Employee Access Policy.